

**St. Andrew Catholic Church Pastoral
Council Meeting Minutes
Wednesday, September 10, 2025**

1. Chair Kristal Schaefer called meeting to order.
2. Present: Bob Brus, Jill Halligan, Deacon Matt Levy, Tess McKenna, Ray Harre, Mike Mollenbeck, Chris Rubley, Ed Kocal, Brenda Todd, Wendy Schnack, Mary Nelson. Excused Absent: Joan Martz and Shirley Schmidt.
3. Opening prayer: Led by Deacon Matt Levy
4. Previous Minutes review: Deacon Matt called out four typo corrections requests. Ray Harre motioned to accept minutes as with typos corrected. Mary Nelson second. Bob asked for vote. All ayes. Motion carried.
5. Commission Reports
 - 5.1. Building and Grounds – Chairperson Ed Kocal reported.
 - Ed reviewed bid provided by Bill Talken. There were three bids relevant to size of the sign. Ed recommends going with the middle one. He explained that the BG Community Club this one is big than the middle size and the Community Fellowship, smaller. The sign will be in front of you at the T and approximate cost is \$351 not including \$40 for other materials.
 - It was confirmed that the sign would be on the Martz property, on the fence line and St. Andrews doesn't need a permit from Scott County. Next steps would be to have Ed will present quotes to other church. There might be \$40 for other materials. Ray made motion to have Ed speak to the other church offering up to \$300 from our parish. Mary Nelson 2nd. Motion Carried
 - 5.2. Faith Formation – Chairperson Brenda Todd reported.
 - Phyllis is no longer part of the Faith Formation committee. Phyllis will be reporting directly to the parish council. She is still Director of Religious Education and taking over OCIA.
 - The platform, Formed has been renewed for another year.
 - We will be doing another Christmas book give away.
 - Deacon Dan Freeman did part one on funeral planning. The Halligan McCabe presentation on how to prepare for a funeral will be held on October 12th the 10:30 a.m. after Mass in the community center. This will also be in the bulletin and announced at Mass. Kelly Wernke will post it on our Facebook page.
 - The committee has been talking about bringing in a Keith Neston, a youth and adult evangelist from the quad cities area who converted to Catholicism or Dave Van Vickle, who has experience working with an exorcist for many years and speaks on spiritual warfare. Speaker(s) would be paid using the monies from the Darin Wernke memorial gift.
 - Plans are being discussed to have a Baccalaureate Mass on Sunday, May 7, 2026.
 - National Eucharistic Rosary Congress starts with the 4 p.m. Saturday, October 4, 2025, at Holy Family in Davenport. St. Andrews, St Peters, and St. Alphonsus have been asked to cover 6 hours of the event. Brenda asked help to cover from 5 p.m. til 11 p.m. on Saturday, October 4th. Scan the QR code to access the sign-up spreadsheet.
 - Next Meeting is Wednesday, October 29, at 6:00 p.m.
 - 5.3. Justice and Peace– Chairperson Ray Harre reported.
 - It was reported that the bulletin will run another announcement asking for new charities to consider for the committee's quarterly disbursement.
 - 5.4. Christian Service – Chairperson Mary Nelson reported.
 - The Churches United Meal is coming up Friday, September 12, 2025. Food Pantry is on the following Tuesday, September 16, 2025. Connie Motton has the volunteer list to sign up for the food pantry.
 - 5.5. Welcoming Committee – Co-Chairperson – Wendy Schnack reported.
 - Rachel Taylor, Alyssa Rikert and 14 are old son Levi Hintze were welcomed in August.
 - 5.6. Mary's Angels – Secretary Tess McKenna gave report.
 - The Fall Craft Bazaar and Car Cruise will be held on Saturday, September 20th. All 24 tables are full. There will be a light lunch menu available for purchase. There will be an onsite coffee truck.
 - Mary's Angel will work with Ed Kocal and Deacon Matt to have two new stoves installed. An invoice is headed to Ed and Deacon Matt for review. Zeglin's out of the Quad Cities ordered the stoves and will be installing them. Next Meeting is October 6, 2025.
 - 5.8 Parish at Large – No report.
 - 5.9 Worship and Prayer – Jill Halligan reported on behalf of Shirley Schmidt.
 - Two new members have joined the choir.
 - The outdoor Rosary will be held on September 28, 2025, at the Rosary Garden by Megan Kocal.
 - Next Meeting will be held at 6 p.m. on October 22, 2025.

5.9 Knights of Columbus – Grand Knight Chris Rubley gave the report.

- The Car Cruise will be held on September 20, 2025, in conjunction with Mary's Angels' Fall Craft Show. There is a meeting to finalize plans on Thursday, September 11, 2025, at the Corner Grill.
- Exemplification for a new member will be set. If anyone knows of anyone else who wants to join the Council, this is an ideal time to join.
- A raffle license will need to be purchased if a raffle is offered.
- Next Meeting is Monday, October 13, 2025, at 7 p.m.

5.10. Finance – Jill Halligan reported for Joan Martz.

- 24-25 ADA
 - Goal \$26,307
 - Pledged \$30,234
 - Received \$28,530
 - Amount over our goal - \$3,927 --- Received a check in the amount of \$1,237.00 which was the amount received above our goal as of 06/30/2025, posted to account #41037.
 - 25-26 ADA will kick off this Sunday 09/14/2025. Our goal is \$24,669.
- Through August, our offerings Income #41011 at \$14,498, are slightly better than they were last month. Giving us a YTD amount of \$25,587 which is \$8,600 shy of our budget.
- We kicked off our Family Formation Program on Sep 3 and deposited \$1,400.00 from fourteen of the seventeen registered families. The kits were purchased for \$1,537.20 Acct #51323
- One of the CDs at Blue Grass bank earned \$5,164.49 interest – Acct # 41071
- Memorials, Account #41077, were received in the amount of \$10,140.00
- Our Unrealized Gain/Loss #41079 was up again in August at \$8,012.43 from Edward Jones.
- Acct #51411 to #51311 We re-allocated Phyllis's wage budget on the financial statement from Faith Formation Expense to the Family Life Expense section
- This is being done to have Phyllis's (DRE) administrative role, become a stand-alone position with her own budget on the financials in order to realign her family faith formation program to report directly to Deacon Matt.
- This will remove her from the Faith Formation committee and her position will have sole responsibility for our new family curriculum, along with the OCIA process.
- Phyllis will attend and present her reports at the monthly Parish Council meetings. This reallocation has been discussed and approved with the Diocese.
- Total Income for August 2025 was \$40,996.66, total Expenses were \$17,047.54 with a net income of \$23,949.12.
- Next Meeting is 6 p.m. Wednesday, October 8, 2025. Adoration will be held from 5:30-6 p.m. in Church Chapel.

Old Business

5.11 Parish Committee Job Descriptions rewrites. The website will keep the more detailed job description.

5.12 The second reading of the constitution. Kristal read each article. Motion to approve the second reading with corrections added. Mary Nelson made a motion to accept revised Parish Council Constitution with Article 3. Ray 2nd. Motion carried.

5.13 Door codes status update. Temporary codes can be arranged through church office.

New Business.

5.14 Upcoming Mass Dates

- The following Masses will be celebrated at St. Andrews Catholic Church in Blue Grass:
 - Feast of Immaculate Conception Mass, December 7, 2025
 - Christmas Eve Mass, December 24, 2025, at 6 p.m.
 - Christmas Day Mass, December 25, 2025, at 10:30 a.m.

5.15 Deacon Matt will be attending the following events:

- Deaconate Convocation at Sacred Heart Cathedral October 18 and 19, 2025
- Spiritual Trip to Italy November 3 through the 11th, 2025.

Next Meeting will be held at 6 p.m. on Wednesday, October 15, 2025. Adoration will be held from 5:30-6 p.m. in Church Chapel

Adjournment. Motion was made by Tess McKenna and seconded by Ray Harre to adjourn the meeting. All ayes. Motion carried.