

USHERS

1. We have USHER badges in the kitchenette. You may wear them if you want, especially during Christmas and Easter.
2. Stand near the back of the church before Mass starts to aid late arrivers in finding a seat. This is especially important for busy times such as Christmas and Easter.
3. After the petitions go to the back of the Church and get the six round baskets from the basket shelves for distribution to the various points in the congregation.
4. Proceed down the center aisle. Hand a basket to the first person in the center section of the Church. Proceed across to the outer sections of the Church, handing a basket to the first person in each of the two sections. This is done one on each side of the center aisle. Go to the back wall of the Church, watching for the baskets to make their way to the last pew in each section collecting the basket from the furthest section and progressing toward the middle aisle. Gather up the three baskets and go to the basket shelves. Make sure not to ignore anyone including the music area.
5. Date a clear bag for the money ahead of time and have it ready to use at collection. After collection, combine the monies from the round baskets into the clear bag and seal it. Return the round baskets to the basket shelves.
6. When Father/Deacon is ready to receive the gifts, one usher proceeds down the aisle behind the gift bearers and Cross Bearer, carrying the clear bag of money in a basket. After the gifts are presented, hand the basket to Father/Deacon. In unison with the Gift Bearers, bow to the altar and return to your seats.
7. Keep the sanctuary doors closed before and during Mass.
8. As the recessional forms, open the sanctuary doors, and stand near the gifts table to distribute the bulletins.

NOTE:

If you are unable to fulfill your ministry as Usher at the appointed Mass time, you are responsible for finding a replacement or if you cannot find a replacement, please contact the parish office.