

# Parish Council Meeting Minutes – February 11, 2026

1. Chairperson Kristal Schaefer called the meeting to order
2. Attendees: Kristal Schaefer, Deacon Matt Levy, Jill Halligan, Phyllis Avesing, Ed Kocal, Ray Harre, Mary Nelson, Wendy Schnack (via phone), Shirley Schmidt, Chris Rubley, Bob Brus (via phone), Pat Becker, Mike Moellenbeck and Janine Stevens
3. Opening Prayer: Led by Deacon Matt in the Church utilizing our kneelers for the first time.
4. Previous Minutes Reviewed: Wendy Schnack motioned to accept minutes. Mary Nelson second. Kristal asked for vote. All ayes. No nays. Motion carried.
5. Committee Reports
  - 5.1 Parish-at-Large: Bob Brus
    - Nothing to report.
  - 5.2 Parish-at-Large: Kristal Schafer
    - Nothing to report.
  - 5.3 Building and Grounds-Reported by Ed Kocal, Chairperson
    - Noted that kneelers had been installed. Carpeting has been approved. Additional requirements to be met for moving the Tabernacle.
  - 5.4 Faith Formation – Reported by Janine Stevens
    - Discussion of Committee’s mission statement
    - Wernke memorial fund update
    - Update on Christmas and Easter books
    - Formed and FaceBook responsibility changes
    - Soup Supper – March 11, 2026
  - 5.5 Justice and Prayer-Reported by Ray Harre, Chairperson
    - Distribution of funds to Café on Vine, COAR Peace Mission, Buffalo Food Pantry, and Hand in Hand
    - Updated fund application form to be discussed
  - 5.6 Christian Services-Reported by Mary Nelson
    - Next Churches United dinner is on March 13, 2026.
    - Next Food Pantry will be March 17, 2026.
  - 5.7 Mary’s Angels-Reported by Wendy Schnack, Chairperson
    - New mission statement adopted
    - Questionnaire to be handed out after Masses regarding funerals and meeting times
    - Bake Sale on April 24-25 at Bonnie Strong’s house
    - Mary Statue purchase for Rosary Garden

## 5.8 Welcoming-Pat Becker

- New members – Joanie and Brad Taylor and their 2 children

## 5.9 Worship and Prayer-Reported by Shirley Schmidt, Chairperson

- Discussion regarding songs during Communion including more verses and/or just instrumental at the end so choir can go to Communion earlier
- Discussion regarding relocation of the Tabernacle
- Blessing of the Throats will be Feb 1<sup>st</sup> after Mass
- No Lenten booklets to be ordered this year
- Lenten postcards with schedule will be distributed
- Soup Supper hosting will be on February 25
- Schedule for committee's hosting soup supper nights
- Rosary Garden update-Applebee's fundraiser
- Discussion regarding instructions for kneeling during Mass
- Putting together the Rice Bowls after Mass on Feb 8 for distribution

## 5.10 Phyllis Avesing reported on Religious Education nights

- 5<sup>th</sup> session was held the 1<sup>st</sup> Wednesday of February. The topic was the Holy Spirit. The Who, What, When and Where of the Holy Spirit was discussed
- Reminder of Ash Wednesday on February 18th

## 5.11 Knights of Columbus-Reported by Chris Rubley, Grand Knight

- Knights of Columbus will be hosting a food drive March 1 – March 22 for Buffalo Food Pantry – checks to be made payable to Buffalo Food Pantry
- Knights of Columbus will donate the sanctuary light when the Tabernacle is relocated behind the Altar.

## 5.12 Finance Report-Reported by Mike Moellenbeck, Chairperson

January 2026 – (Current Month Financials)

- Total Revenue \$12,758 – need \$20,308/month to hit budget of \$243,700.
- Total Expenses \$11,645 – versus \$20,158/month budgeted expenses of \$241,900. (Through 6 months \$17,176 was the average/month.)
- Net Income for the month \$1,114

Fiscal Year 2025/26 (7-month Financials)

- Total revenue including all sources is \$152,678 which is \$10,520 ahead of the 7-month budget of \$142,158. Total income budget for the year is \$243,700.
- Total expenses year-to-date are \$114,701 which is \$26,407 under the 7-month budget of \$141,108. Total expenditures for the year are budgeted at \$241,900.

- After 7 months, year-to-date income is \$37,977 which is \$36,177 ahead of the year-end total budget of \$1,800.

#### 1. Revenue Breakdown

Ordinary income envelope collections are \$96,570 year to date versus the 7-month budget of \$119,583. Offertory collections are \$3,368 versus \$4,083 year to date budget. Year to date ordinary income is \$101,938, \$23,479 under budget. Total revenue is ahead of budget by \$10,520 which is due to Investment and Bequests reported at \$49,144 which is \$34,561 ahead of budget.

#### 2. Expense Breakdown

Year-to-date Administration Expense is \$85,557 compared to the 7-month budget of \$107,917. Under budget by \$22,360. Minimal expenses in Building Maintenance/Repair and Extraordinary Repairs/Expenses account for \$16,418 of the savings through 7 months. No major deviations from budget in all other areas of expense.

#### 3. ADA Summary

Our ADA goal for 2025/26 is \$24,669 of which we have \$29,946 pledged or 121% of the goal. Of the pledged amount we collected \$24,281 or 98.4%.

#### 4. Other

##### Corporate Resolutions

- Kneelers approved (\$15,000, deposit paid \$7,500)
- St. Joseph statue approved (~\$10,000, deposit paid \$3,400)
- Carpet submitted this week (~\$30,000)
- Upholstery submitted this week (~\$17,000)

#### 6. Old Business

- ❖ Directory – Pictures will be distributed by Friday, February 13 with a draft pictorial ready for review on Sunday February 15

#### 7. New Business

- Tabernacle quote has been received from Religious Supply
- Project Updates: New Carpet, Kneelers, Tabernacle, Reupholster Chairs and St Joseph statue
- Holy Hour will be from 4pm – 5pm in the Church starting Ash Wednesday 02/18/2026 and every Wednesday thereafter through Lent.
- Soup Supper will be hosted on March 4 – This will include Soup and Sliders for Family Formation Education night along with all Parishioners who would like to participate

Ray Harre made a motion to adjourn the meeting, Chris Rubley seconded. All members present voted in favor, and there were no votes against.

Deacon Matt closed with a prayer

Next meeting is scheduled for 6:30pm March 11, 2026.

Holy Hour will be from 4pm-5pm

Stations of the Cross will begin at 5:30pm

Followed by Soup supper hosted by Faith Formation committee